SECRET
Approved For Release 200<del>2/07/30 : CIA-RDP79B017</del>37A000900070001-8

14 September 1959

25X1

HEMORATEUM FOR: Deputy Director (Intelligence)

SUBJECT : Reduction in Personnel Strength Allocations

REFERENCE : Your Memorandum dated 15 July 1959

1. Attached as Tab A is a list of positions that are to be cancelled by the end of Fiscal Year 1960 to schieve OCI's new organizational ceiling and a list of positions that must be changed to lower grades so as not to affect the present average grade level.

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2. Tab B contains a list of those amployees that are affected by this and previous reductions for whom placement assistance is requested.

Executive Officer Current Intelligence 25X1A

Orig & 1 - Addressee

1 - AAD/CI

1 - Exec. Ofcr.

1 - CB/Adm

1 - Chrono

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FORM NO. 237 Replaces Form 30-4 which may be used.